



Monitoring and reviewing our policies and procedures

The club is committed to constantly monitoring and reviewing its policies and procedures. They are immediately updated if there is any new legislation and in light of serious case reviews.

All updated policies are shared with staff, volunteers and students. They are also available to parents at all times in the club and available for download from our website.

Committee Review Cycle for T-Club-6 Policies 2025-2026

T-Club-6 is committed to reviewing all policies and procedures.
Our progress to date is shown below:

POLICY	LAST AMENDED	MONTH REVIEW DUE
Absent or Lost Children	24/09/24	September
Accidents, Illness and Emergency	27/04/25	June
Admissions & Fees	11/11/25	June
Anti-Bullying	11/11/25	April
Arrivals and Departures	11/11/25	November
Bereavement & Life Limiting Treatment Support		November
Care, Learning and Play	21/01/25	January
Compliments & Complaints	23/09/25	April
Conflict of Interest	11/11/25	November
Documentation and Information	12/11/24	June
Encouraging Good Behaviour	18/06/24	September
Equality & Diversity	17/06/25	September
Equipment	29/04/25	April
Fire Safety	23/09/25	September
Food and Drink	23/09/25	June
Gifts, Rewards, Favouritism & Professionalism	22/01/25	January
Health and Safety	27/04/25	April
Hygiene	18/06/24	January
Infectious and Communicable illnesses	23/09/25	June
Involving and Consulting Children	30/04/24	April
Late Collection of Children	23/09/25	September
Lockdown	23/09/25	September
Mission Statement	21/01/25	January
Mobile Phones, Wearable Tec & other Electronic....	23/09/25	November
Monitoring & Reviewing our Policies & Procedures	12/11/24	January
Partnership with parents and carers	11/11/25	September
Physical Environment	30/04/24	April
Privacy Policy	17/06/25	June
Risk Assessment	23/09/25	April
Safeguarding Children	11/11/25	September /April
Settling In	21/01/25	January
Site Security	27/04/25	April
Smoking, Alcohol and Drugs	23/09/25	June
Snow & Ice	11/11/25	November
Social media	11/11/25	November
Staff Behaviour	12/11/24	January
Staff development and training	17/01/23	January
Staff disciplinary procedures & Grievance Procedures	11/11/25	November
Staffing	11/11/25	November
Students and volunteers	11/11/25	November
Suspensions and Exclusions	23/09/25	September



Terms & Conditions	17/06/25	June
Visits and Outings	27/04/25	June
Whistleblowing	12/11/24	January